

Glossary of key words in the formulation of questions

Note – definitions in the glossary are generic and applicable across all courses. Teachers must note that some terms have a more course specific meaning that derives directly from the content and the language of the course.

Account Give an Advise Recommendate Identify relate in Apply Use, utilized Argue Make a given p	at for: state reasons for, report on. In account of: narrate a series of events or transactions mend or inform components and the relationship between them; draw out and implications ilise, employ in a particular situation case, based on appropriate evidence, for and/or against some oint of view judgement of value, quality, outcomes, results or size ain/determine from given facts, figures or information
Analyse Identify relate in Apply Use, utiling Make a given p	components and the relationship between them; draw out and illise, employ in a particular situation case, based on appropriate evidence, for and/or against some oint of view judgement of value, quality, outcomes, results or size ain/determine from given facts, figures or information
Apply Use, utilized Argue Make a given p	ilise, employ in a particular situation case, based on appropriate evidence, for and/or against some oint of view judgement of value, quality, outcomes, results or size ain/determine from given facts, figures or information
Argue Make a given p	case, based on appropriate evidence, for and/or against some oint of view judgement of value, quality, outcomes, results or size ain/determine from given facts, figures or information
given p	oint of view judgement of value, quality, outcomes, results or size ain/determine from given facts, figures or information
Assess Make a	ain/determine from given facts, figures or information
Calculate Ascerta	
Choose (multiple-choice) Decide	or select the most suitable from a number of different options
Clarify Make c	lear or plain
Classify Arrange	e or include in classes/categories
Comment on Make re	eference to and expand upon
Compare Show h	ow things are similar and different
Complete Finish a	an outlined task
Consider Reflect	on and make a judgement/evaluation
Construct Make; t	ouild; put together items or arguments
Contrast Show h	ow things are different or opposite
Correlate Demon	strate a mutual or complementary relationship
Create Make, i	nvent something
	degree or level of accuracy depth, knowledge and understanding, uestioning, reflection and quality to analyse/evaluate
1140314	p a logical (sometimes persuasive) argument, giving differing n response to a topic
Deduce Draw co	onclusions
Define State m	neaning and identify essential qualities
Demonstrate Show b	y example
Describe Provide	e characteristics and features

Determine	Decide, find out
Discuss	Identify issues and provide points for and/or against
Distinguish	Recognise or note/indicate as being distinct or different from; note differences between
Draw (diagrams etc.)	An instruction, as in <i>draw a circle</i>
Evaluate	To ascertain the value or amount of; appraise carefully
Examine	Inquire into
Explain	Relate cause and effect; make the relationships between things evident; provide why and/or how
Explore	Investigate, search for or evaluate
Extract	Choose relevant and/or appropriate details
Extrapolate	Infer from what is known
Identify	Recognise and name
Illustrate	Similar to 'explain' (see above), but requires the quoting of specific examples or statistics or possibly the drawing of maps, graphs, sketches, etc.
Interpret	Draw meaning from
Investigate	To plan, search or inquire into; examine in order to obtain the true facts
Justify	Support an argument or conclusion; give reasons for your statements or comments
Label (and annotate)	Identify by placing a name or word used to describe the object or thing
List	Provide a series of related words, names, numbers or items that are arranged in order, one after the other
Name	Provide a word or term used to identify an object, person, thing, place etc. (something that is known and distinguished from other people or things)
Outline	Sketch in general terms; indicate the main features of
Predict	Suggest what may happen based on available information
Prepare (e.g. in Accounting)	Take the necessary action to put something into a state where it is fit for use or action, or for a particular event or purpose
Present (an argument)	Offer or convey something such as an argument or statement to somebody formally; a discussion that offers different points of view on an issue or topic; debate
Propose	Put forward (for example, a point of view, idea, argument, suggestion) for consideration or action
Recall	Present remembered ideas, facts or experiences
Recommend	Provide reasons in favour

Respond to	Provide an answer; reply
Select	Choose somebody or something from among several
Show	Give information; illustrate
Sketch	A picture or diagram that is done quickly, roughly; a brief outline
State	Express the main points of an idea or topic, perhaps in the manner of 'describe' (see above)
Summarise	Express, concisely, the relevant details
Synthesise	Put together various elements to make a whole; gather all ideas and combine them into a complex whole; combine all parts